# Randolph EMC

# Interconnection Workflow

| Prior to Construction | After Documentation has been received | During Construction | Meter Change | PTO |
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**Prior to Construction**

Member reviews the applicable rates and policies

Installer completes all the required documents and emails them to solarapplications@randolphemc.com

**After Documentation has been received**

Randolph EMC reviews all of the submitted documentation from the installer

Randolph EMC approves or denies the construction

Denied: Randolph EMC will state reasons. Installer to resend documents after corrections have been made

**During Construction**

Approved: Installer to begin work

Installer obtains passed inspection report and sends proof of operation to Randolph EMC.

Randolph EMC representative will schedule a time to change the meter

**Meter Change**

Randolph EMC representative preforms safety tests and changes the meter

Safety tests result in a pass or fail

Failed: Randolph EMC state reasons. Installer will have to return to the site to troubleshoot and make corrections

**PTO**

PTO Letter is written to the member and sent to the installer, and recorded in the member's file

Interconnection complete